



MINUTES of the BOARD MEETING

20 September 2022, 1.00 p.m at Roskear School

Part A Public

Item	Subject	Actions
	<p>Trustees present: Karen Brokenshire (KB) Mike Hosking (MH) – Chair Nick Lake (NL) Peter Sheppard (PS) Keith Tipler (KT) John Whetter (JW)</p> <p><i>Also present:</i> Jem Alder (JA) – Trust Secretary Mike England (ME) – Finance Director Nic Furnish (NF) – Trust Safeguarding lead <i>items 4-6 only</i> Simon Hague (SE) – CEO Tamsin Lamb (TL) – Director of Education</p>	<p>1. Apologies: Tom Briant-Evans (TBE) Nik Butcher (NB)</p>
2	Conflicts of Interest.	
2.1	Trustees noted the updated Register of Interests.	
2.2	No additional interests were declared but officers would leave the meeting for agenda item 13.	
3	Previous minutes of the 19 July 2022 were accepted as an accurate record.	
4	Matters arising	
4.1	5.1 LGC Chairing. Chair at Portreath now has a permanent role with the school so will step down when a replacement is elected.	
4.2	6.4 CPR. MH confirmed there had been no further progress.	
4.3	10.2 Spaceport contact details – now shared.	
5	Delegated Decisions	
5.1	Finance team were presented with the business case to create a new role of Trust SENDCo – overseeing the work of all school-based SENDCos. TL confirmed this would be a fulltime addition to the SIP team and the Trust would be seeking someone with experience beyond just primary schools and who would contribute to our wider strategic thinking. She anticipated this would be an external appointment. Proposal was accepted.	

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6	Safeguarding	
6.1	<p>The Trust Safeguarding Lead (NF) distributed copies of her report which covered the following:</p> <ul style="list-style-type: none"> • S.157 summary and areas for development • Average trust grades for s.157 self-assessments • Action Plan 2022/23 <p>NF highlighted the following:</p> <ul style="list-style-type: none"> • Schools worked in triads to complete s.157s • Very positive process and good QA opportunity • Individual school action plans fed into whole Trust action plan focussing on lower scoring areas • Emotional health / anxiety was a new addition but wide variation in grading suggests not all schools following same approach – so NF will work with DSLs to review this. • SCR – discovered one school with an issue so need to make random checks in the future • Looking at software options for managing / accessing data centrally • Identified a need for Headteacher training on areas not covered at lvl.3 training 	
6.2	<p><i>Q: How do we educate / train the children?</i> Combination of filtering software system plus we teach them as part of their curriculum.</p> <p><i>Q: Is any guidance for parents just good practice or now an expectation?</i> Varied over time - eg at one point we had user agreements. Do need to review this against upcoming legislation.</p>	
6.3	<p>Governance Training. At LGC level current plan is:</p> <ul style="list-style-type: none"> • One governor to complete Safer Recruitment training • Every governor to complete lvl.2 either in school or online <p>NF confirmed she was happy to deliver training to governors if required – adding that an update on latest KCSIE changes would usually be the priority. Trustees noted they were now required to receive training and options were discussed. Preference was for this to be incorporated into a future Board meeting agenda.</p>	JA/MH
6.4	<p>Trustees requested these reports be issued in advance in future. It was agreed that a copy be circulated and JA collate any questions for an agenda item in the spring. SH commented that safeguarding guidance had historically been focussed at schools as individual establishments but there was now some shift to acknowledging MATs had an overview role. The meeting noted that the s.157 return does not refer to Trustee governance responsibilities.</p>	JA

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7	Strategic update	
7.1	<p>National picture. SH gave Trustees a summary of current position with pay awards for teachers and support staff:</p> <ul style="list-style-type: none"> • Support staff proposal equates to 3-10% award dependent on current grade. • Were expecting average of 5% over two years for most • End of August the STRB (School Teachers Pay Review Board) reported back and recommended between 5-8.5% across the pay scales this year • No indication the DfE will provide additional funding <p><i>Q: What is the unions position on pay?</i> NEU announced a ballot early. NAHT felt morale was low at the end of summer term mix of long term decline in pay and the post-Covid position. SH confirmed the Trust cannot proceed with any additional payments needed until unions agree a figure – which would be backdated. Expects there will be a national solution before we start incurring extra costs.</p>	
7.2	<p>Southerly Point / expansion. Second joint heads meeting this morning – very positive. Focus on school improvement has been welcomed when compared to what they have been used to. Scheduled joint Chairs / Heads meeting – Pencoys 20 October at 4.30. MH and NL will be arranging visits to the 7 schools.</p>	
7.3	<p>Notes from SPPB 12 September. 1. Distribution of funds proposals. SPt CEO worked with ESFA on a proposal. We feel is quite fair based on the number of pupils. Capital funding (SCA) funding quite low – but strengthens our case for getting additional funding. 2. First joint meet with EBM team / project manager – emphasised timetable is tight. Pack of TUPE documentation provided to us – need to identify any changes we may wish to introduce.</p>	
7.4	<p>HR. Recent legal ruling means we need to amend holiday entitlement for p/t workers. Current legal advice is conflicting but we have amended all contracts and staff will get paid the new rate going forward. £14K pressure p.a. for current staff. There is a separate issue around any back pay claims.</p>	
8	Director of Education report	
8.1	<p>Number on Roll. TL reported that all schools except Pencoys effectively full. In contrast 5/7 SPt schools joining Crofty are no more than half full (<i>exceptions are Parc Eglos and Garras</i>). Governance. PS will join KB and JW on the School Improvement group meeting regularly with TL.</p>	

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	Trustees commented favourably on the 'at a glance' format of the report. They suggested adding some contextual information about the school (eg PAN vs NOR, number of staff) would assist analysis – especially when more schools joined.	
8.2/3	Confidential items	
9	Finance	
9.1	ME confirmed the first budget monitoring report would be presented at the October meeting. He suggested in the current uncertain climate it would be prudent to look at how reserves are presented / ringfenced – both for external audit and due diligence work for expansion. Trustees noted it would be helpful to have a greater understanding about any TCAF funding.	
9.2	Energy. We are now locked in for two years. ME confirmed there is a possible scenario where government support might represent a better deal and we might need to consider exiting our contract.	
10	Governance	
10.1	Online calendar for meetings / training. JA briefly explained an online calendar has been set up where all governance related dates – meetings and training – will be viewable by all. Will share instructions for accessing this once all dates have been added.	JA
11	Any other Business – none.	
12	Confidential discussions identified.	
13	Confidential item	
	Dates of next meetings: 26/9 SPPB 2.00 27/9 Audit 1.30 18/10 Strategy session / Board @Lanner 20/10 Joint session with SPt colleagues @Pencoys 4.30 6/12 Board @Rosemellin	